

**Waste & Resources Management
Disposal of Asbestos Application
as of 1st July 2026**

Schedule 7 of the Environment Protection Regulation 2008

1. How to lodge your form

This form must be lodged, two full working days, prior to the expected disposal date, with the Director of Infrastructure & Planning

Email to: mail@hay.nsw.gov.au

In person at our Administration Office located at 134 Lachlan Street, Hay.

2. Disposal site

☐ Hay Shire Council Landfill

Note: Inclement weather may affect Council's ability to accept and dispose of the waste. In this case, an alternative disposal date and time will be organised by the Director of Technical Services.

3. Applicant details

Applicant's name

Trading as (if applicable)

ABN (if applicable)

Applicant's address

Suburb

State

Postcode

Contact person

Email address

Phone

Mobile

Fax

Transportation vehicle registration number

Transportation vehicle make, colour and body configuration

Department of Environment and Science Regulated Transport Licence Number

Regulated Transport Licence Number is mandatory if transporting in excess of 250 kgs of asbestos or being transported for fee or reward.

No licence, no approval, no disposal.

Applicant must also have a copy of the licence available for display to the Waste Transfer Station Operator.

4. Bagged asbestos waste

All asbestos must be collected in heavy-duty polyethylene bags with a minimum thickness of 0.2 mm and filled to no more than 50% capacity.

Maximum bag size 1200 mm (length) x 900 mm (width) must be observed.

The asbestos waste is to be sprayed with a sealant or wet with water prior to bagging.

Each bag must have affixed, to the exterior, a notice stating:

CAUTION ASBESTOS
AVOID CREATING DUST
SERIOUS INHALATION
HEALTH HAZARD

Wrapped asbestos waste

Solid asbestos sheet wastes in polyethylene sheeting must have the polyethylene sheeting wrapped and sealed around the asbestos waste in appropriate sized bundles for disposal.

Wrapped bundles must have a maximum size 2400 mm (length) x 900 mm (width).

Should polyethylene sheeting be used less than 0.2 mm in thickness, then each bundle will be required to be double wrapped to contain the waste.

The asbestos waste is to be sprayed with a sealant or wet with water prior to wrapping.

Each bundle must have affixed, to the exterior, a notice stating:

CAUTION ASBESTOS
AVOID CREATING DUST
SERIOUS INHALATION
HEALTH HAZARD

5. Disposal fees

All payable at Council Administration Building prior to disposal incl GST

*** there is no waste levy on Asbestos**

Fee includes GST

GST Exempt

Access to disposal site

\$70.00

No

Disposal fee: – per tonne, m³ or part thereof (min \$250)

See Approval Note 5 concerning Waste Tracking Thresholds.

\$350.00

No

6. Site details

Address from which the regulated waste was removed from:

See Approval Note 1 concerning accepted addresses.

Street Address

Suburb

State:

Postcode

Quantity of regulated waste to be disposed of. Provide basis of quantification and conversion factor if providing only square or cubic metreage.

(Attach a separate sheet if needed)

Access Fee \$: _____

_____ Kgs \$: _____

or

_____ m³ \$: _____

Proposed date and time for the disposal of the regulated waste.

(Disposal only permitted during tip opening times)

Day: _____ Time: _____

Date

7. Approval conditions for disposal of asbestos

- Applications for asbestos disposal will only be accepted from addresses within the Local Government area of the Hay Shire Council.
- An approval number will be issued to confirm these conditions under which the regulated waste will be accepted by Council and the time at which it is to be delivered to the site for disposal. This approval must be presented to the Waste Transfer Station Operator at the time of disposal.
- Persons wishing to dispose of this regulated waste without the necessary approvals and supporting documents completed without alteration will not be granted access to the disposal site.
- Asbestos will **only** be accepted during tip opening hours (closed Christmas day). It should be noted that disposal cannot be undertaken outside these hours /days.
- Evidence as to the currency of the transporter's Environmental Licence for the carrying of regulated wastes will be required for any loads above the threshold as provided in the Environmental Protection Regulation Act 2008. A Department of Environment and Heritage Protection, Waste Tracking Certificate, will need to be provided for any loads above the threshold of 250 kgs, or being transported for fee or reward as provided in the Environmental Protection (Waste Management) Regulations 2000. The load will be inspected upon arrival at the site. If the necessary licences and certificates for the transportation of regulated waste are not produced, access will be denied until such time as they are produced.
- Asbestos must be manually or mechanically unloaded. The use of gravity to unload the vehicle or refuse container is not permitted as the plastic encasing the material can be damaged through this method. Applicants/contractors who deliver asbestos in a 'skip' or tilt tray vehicle without any evident means of unloading other than gravity will be denied access to the site. No assistance is available from on-site personnel it is your responsibility.
- Alternative disposal methods must receive prior approval from the Director of Technical Services prior to delivery to site for disposal.
- The disposal of regulated waste under this consent is required to be supervised by an officer authorised by Council. Whilst some flexibility is possible in the disposal date and time, the applicant should ensure that any changes to the disposal arrangements are discussed with the Council's Director of Technical Services.
- Customers will be refused entry if deemed by the Waste Transfer Station Operator to be improperly attired for safety at the landfill. Customers must have the following clothing for personal protection: **thick soled boots, high visibility shirt or vest, and eye protection**. Customers must follow onsite instructions by the Waste Transfer Station Operator for safe disposal of the asbestos load.

8. Declaration of applicant

I/We, the applicant, hereby make application for an approval to dispose of the above regulated waste. I certify that all information provided in this application is true and correct to the best of my knowledge. I also certify that I have the relevant authorities, licences, etc. for the transportation of this regulated waste. I agree to the notes and conditions of disposal outlined in this application – refer to Page 2.

Signature

Print name

Date

OFFICE USE ONLY

Approval no.	Disposal date	Disposal time	Approved landfill	Applicant advised	Date stamp